User Manual for National Youth Parliament Scheme (NYPS) Application

Overview

Objective of "NYPS" is to strengthen the roots of democracy, inculcate healthy habits of discipline, tolerance of the view of others and to enable the student community to know about the parliamentary system of Government functioning, it has been decided to introduce National Youth Parliament Scheme (NYPS) which envisages organizing Youth Parliament sittings in schools/ Universities/ Colleges across the country. In "NYPS", registration of participation shall be done through Youth Parliament portal. The Schools/Institutions shall be able to register themselves through Aadhaar credentials of Principal/ Head/ Registrar/ Dean or as may be prescribed from time to time.

Outline of NYPS is envisages Kishore Sabha for the students of Class IX to Class XII in schools and TarunSabha for the students of Under Graduate/ Post Graduate level in Universities/ Colleges, youth Parliament program me shall be held every year in a single phase during a period considered to be convenient to the institution & One School shall organize Youth Parliament programme under this scheme only once in a year. Each Youth Parliament sitting may consist of about 50-55 students. School shall select students of class IX to XII with the approval of their principal for Kishore Sabha of Youth Parliament. Similarly, Universities/ Colleges shall select students of Under Graduate and Post Graduate levels with the approval of their Registrar/ Dean for TarunSabha of Youth Parliament.

The duration of the sitting of the 'Youth Parliament' should not exceed one hour. The participants may speak in any Scheduled language preferably in Hindi and English. The subjects to be selected for discussion in Youth Parliament should be as far as possible non-controversial. Matters raised in the Youth Parliament may relate to the subjects of welfare activities, Defence of the country, social justice, social reforms, economic development, communal harmony, education, govt. welfare schemes, health, student's discipline etc.

Programme timeline of "NYPS" are Registration, Organization of Programme, Submission of Programme Video/Photofraphs along with names of participants&Downloading of 'Certificates of Participation'. Every student taking part in the competition shall get 'Certificate of Participation'. Four Schools/ Institutions not less than one from each category as indicated in Table-I, who are invited for Annual Youth Parliament Function, shall be given a fixed amount of Rs 5 lacks or as may be decided by Government from time to time as a grant to meet various expenditure towards TA/ DA, staying arrangements, etc to attend the function. The amount shall be transferred through DBT mode after the visit of the Youth Parliament Members of the schools/ institutions to Annual Youth Parliament Function.

Modules

- 1. Public site.
- 2. Users Registration
- 3. Institute Dashboard.
- 4. Admin.
- 5. SuperAdmin.

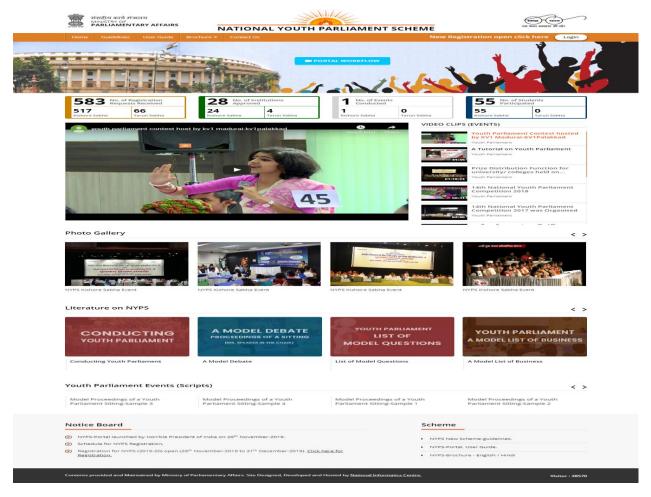
Public site

Go to login URL - <u>https://nyps-mpa.gov.in</u>

Above mentioned URL of NYPStakes user to the public website of NYPS. All the details regarding NYPS like Home, Guidelines & Contact are displayed to user.

<u>Home</u>

"Home" Button shows the Count of all request and other necessary information like News, Photo Gallery, Schemes, videos etc.



National Youth Parliament Scheme (NYPS)

Guidelines

After clicking on the "Guidelines" Button, necessary information regarding NYPS is visible.



GUIDELINES

1. Introduction

To promote the Youth Parliament programme of the Ministry, a dedicated web-portal has been developed by the Ministry of Parliamentary Affairs. This portal contains various e-training resources in the form of tutorials, literature, training videos, etc.for e-training and self-learning of the participants. The portal will be used for implementing and monitoring of the Youth Parliament programme of the Ministry.

2. Objective of the web portal of Youth Parliament is to strengthen the roots of democracy, inculcate healthy habits of discipline, tolerance of the view of others and to enable the student w about practices and procedures of the Parliament

3. Who can participate in scheme?

All recognized educational institutions of the country are eligible to participate in the 'Portal Based Youth Parliament Programme

4. Participation under the programme

The registration of participation shall be done through the Youth Parliament portal. The schools/ institutions shall be able to register themselves through Aadhaar credentials of Principal/ Head/ Registrar/ Dean or as may be prescribed from time to time.

5. Duration of Youth Parliament sitting

The duration of the sitting of the 'Youth Parliament' should not exceed one hour.

6. Subjects for discussion at the Youth Parliament

The subjects to be selected for discussion in Youth Parliament should be as far as possible non-controversial. Matters raised in the Youth Parliament may relate to the subjects of welfare activities, defence of the country, social justice, social reforms, economic development, communal harmony, education, govt. welfare schemes, health, student's discipline etc. No direct or indirect remarks may be made in the speeches so as to cast aspersion on the political parties or leaders/ persons etc. Every year a common theme on Government policies and programmes may be fixed for Youth Parliament.

7. Language

The participants may speak in any Scheduled language preferably in Hindi and English.

8. Venue

Each institution shall hold the Youth Parliament sitting in its own premises.

9. Number of Participants in the Youth Parliament

Each Youth Parliament sitting may consist of about 50-55 students.

10. Selection of Students

ลกชาวประเบิลไฮดน์สะย่ายไปย์ราชโอกโลยีสุดภูมิหน้าไป และเป็นการเป็นสู่สาวการเป็นสู่สาวการเป็นการเป็นการเป็นการเป

11. Outline of the programme

(a) The programme envisages Kishore Sabha for the students of Class IX to Class XII and Tarun Sabha for the students of Under Graduate/ Post Graduate level

(b) All recognized educational institutions of the country, who are willing to participate in the Youth Parliament Programme, have to register themselves on the web-portal. After successful

(c) To ensure effective implementation of the scheme, the participating institutions may invite an MP/ex-MP/ MLA/ Ex-MLA/ MLC/ Ex-MLC or a Person of eminence as the Chief Guest who would oversee the performance of the Youth Parliament sitting of the institution.

(d) The institutions shall upload the reports and photos/ videos of Youth Parliament conducted by them on the web portal for scrutiny and verification by the Ministry. (e) If reports and photos/ videos of Youth Parliament are found to be in order after scrutiny and verification, participation students will get digital "Certificate of Participation" and teachers-in-charge / head of institutions will get digital "Certificate of Appreciation" for the programme.

12. Pogramme timeline

Youth Parliament programme will run in two cycles as per the following timeine:-

Cycle-I

1	Registration	1st October - 31st October
2	Organization of Programme	1st November – 31st January
з	Downloading of 'Certificates'	1st February – 31st March
Cycle-II		
1	Registration	1st April - 30th April
2	Organization of Programme	1st May – 31st August
-	connorms or connector	is september is needed

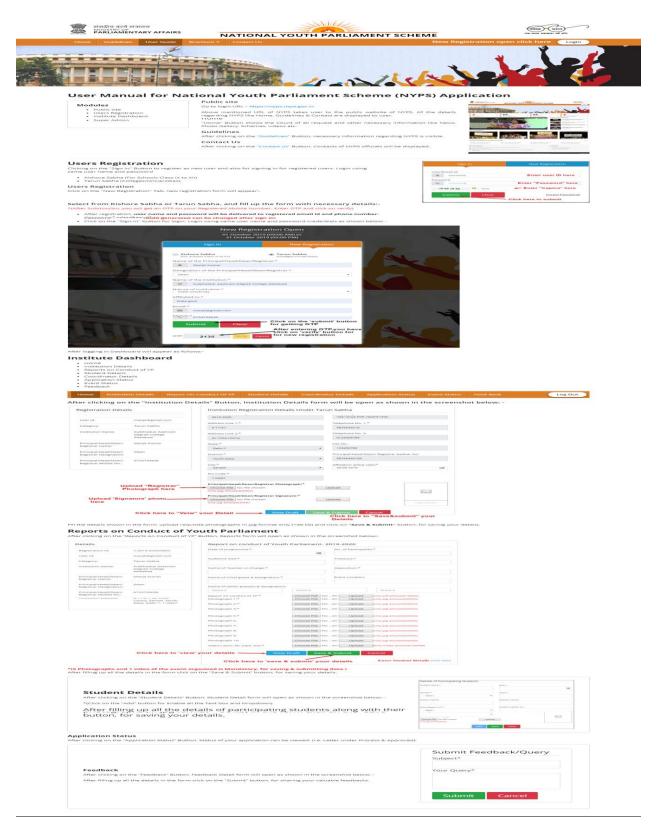
The cycle/ timeline is subject to change from time to time as decided by the controlling authority

13. Certificates

Every student taking part in the competition shall get 'Certificate of Participation' and Teacher in-charge/ Head of Institution shall get 'Certificate of Appreciation'.Principal/ Head of the institution with login credentials shall be able to print the certificate and distribute to the participants

User Guide

After clicking on the "User Guide" Button, User Guide information regarding NYPS is visible.



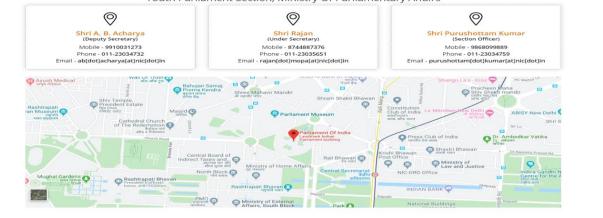
Brochure

After clicking on the "Brochure" Button, necessary information regarding NYPS is visible.

Contact us

After clicking on the "<u>Contact us</u>" Button, Contacts of NYPS officials will be displayed.





Login Page

Clicking on the "Login" Button to register as new user and also for signing in for registered users.

event and	संसदीय कार्य मंत्रालय MINISTRY OF PARLIAMENTARY AFFAIRS	NATIONAL YOUTH PA	ARLIAMENT SCHEME	स्वस्तु – पारत) एव चलप स्वराज्य में योर HOME
The second		New Regi 26 November 201 31 January 202	9 (11:00 AM) to	
		Sign In User/Email Id Password TaixuHw @ Submit Clear	New Registration	
	Contents provided	and Maintained by Ministry of Parliamentary Affairs.	Site Designed, Developed and Hosted by <u>Nationa</u>	Informatics Centre.

National Youth Parliament Scheme (NYPS)

*New Registration for Kishore Sabha(For Schools Class IX to XII)and TarunSabha(Colleges/Universities)

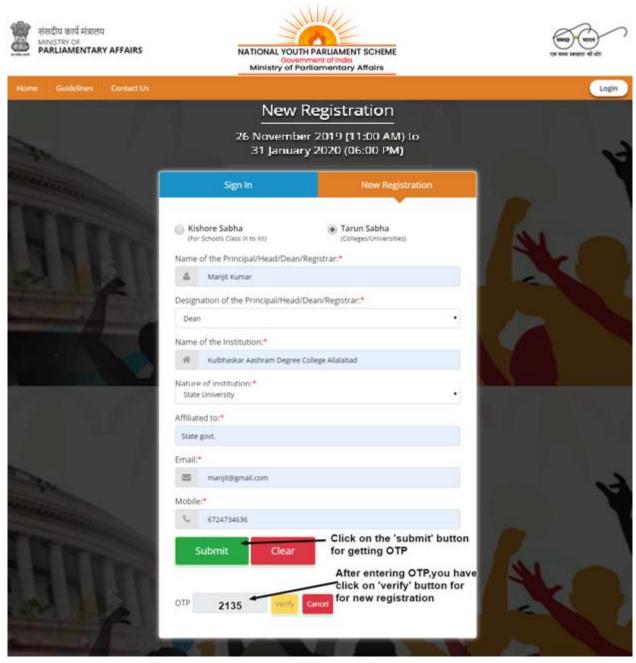
Users Registration

Click on the "New Registration" Tab, new registration form willappear: -

		संसदीय कार्य मंत्र MINISTRY OF PARLIAMENT	गलय ARY AFFAIRS	N	ATIONAL	YOUTH	PARLIAMENT SCH	EME	स्वत्वड एक कवम स्वरा	भारत वा सरे ओर
	Home	Guidelines	User Guide	Brochure 🔹	Contact Us			New Registrat	ion open click here	Login
		The second			26	5 November	egistration 2019 (11:00 AM) to			
						31 January	2020 (06:00 PM)			
					Sign In		New Registrat	ion		
C.				(Fe	shore Sabha r Schools Class IX to		Colleges/Universities)	2		
2				Name	of the Principal/	'Head/Dean/R	egistrar:*			
					nation of the Prir ect Designation	ncipal/Head/D	ean/Registrar:*	-		
				*	en a ma	±				
U				Natur	e of institution:*					
a la				Affilia	ted to:*					
No. of Concession, Name				Email	*			•		
				Mobil	e:*					
. E					Submit	Clear		1	k	
PL				OTP		Verify	Cancel			
- And										

National Youth Parliament Scheme (NYPS)

Select from Kishore Sabha orTarunSabha, and fill up the form with necessary details: -



*(After Submission, you will get an OTP on your Registered Mobile Number. Enter OTP and click on verify)

- After registration, user name and password will be delivered to registered email id and phone number.
- Username*: <u>NYPS006</u> Password*: ******* (Auto generated can be changed after sign in)

Click on the "Sign-in" button for login. Login using same user name and password credentials as shown below: -

8 - 2		egistration	
	26 November	2019 (11:00 AM) to 2020 (06:00 PM)	
	Sign In	New Registration	
	User/Email Id		
	A NYPS0006 Password	Enter user ID here	N
		Enter "Password" here	
A CONTRACT	3635 9 3635	- Enter "Captca" here	
	Submit Clea	Forgot Password?	

> After logging in **Dashboard** will appear as follows: -

М	सदीय कार्य मंत्रालय INISTRY OF ARLIAMENTARY AFF /	AIRS	Gover	TH PARLIAMENT SCHE mment of India arliamentary Affairs			स्वच्छ एक करन स्वछत	मारत को ओर
Home	Institution Details	Report On Conduct Of YP	Student Details	Application Status	Event Status	Feed Back		Log Out

Welcome : Manjit Kumar

Registration Details

0	
Registration Id:	T-2019-2020/0002
User Id:	manjit@gmail.com
Category:	Tarun Sabha
Name of the Institution:	Kulbhaskar Aashram Degree College Allalabad
Name of the Principal/Head/Dean/Registrar:	Manjit Kumar
Designation of the Principal/Head/Dean/Registrar:	Dean
Mobile No. of the Principal/Head/Dean/Registrar:	6724734636
	Diasee Complete Your Degistration Process Click Here

Please Complete Your Registration Process Click Here

Institute Dashboard

- Institution DashBoard
 - Home
 - Institution Details
 - Reports on Conduct of YP
 - Student Details
 - > Application Status
 - > Feedback

Home Page

After clicking on the "Home" Button, registration details will appear as shown in the screenshot below: -



Welcome : Manjit Kumar

Registration Details

Registration Id:	T-2019-2020/0002		
User Id:	manjit@gmail.com		
Category: Tarun Sabha			
Name of the Institution: Kulbhaskar Aashram Degree College Allalabad			
Name of the Principal/Head/Dean/Registrar:	Manjit Kumar		
Designation of the Principal/Head/Dean/Registrar:	Dean		
Mobile No. of the Principal/Head/Dean/Registrar:	6724734636		
	Please Complete Your Registration Process Click Here		

Institution Details

After clicking on the "Institution Details" Button, Institution Details form will be open as shown in the screenshot below: -

	etails Report On Conduct Of YP	Student Details	Application Status	Event Stat	tus Feed Back	Log
						Welcome : Manjit H
egistration Detai	ls	Institution Regis	tration Details Un	der Tarur	n Sabha	
Registration Id:	T-2019-2020/0002	Academic Session:*			Land mark:	
-		2019-2020			near priya PVR, vasant vihar	
Jser Id:	manjit@gmail.com	Address Line 1:*			Telephone No. 1:*	
Category:	Tarun Sabha	a-11/61,			9876543210	
nstitution Name:	Kulbhaskar Aashram	Address Line 21			Telephone No. 2:	
	Degree College Allalabad	Address Line 2:*			Telephone No. 2: 0123456789	
		an mula colony				
Principal/Head/Dean/ Registrar Name:	Manjit Kumar	State:*			Fax No:	
Principal/Head/Dean/	Dean	Delhi *		•	123456789	
Registrar Designation:	Dean	District:*			Principal/Head/Dean/ Registr	rar Aadhar No:
Principal/Head/Dean/	6724734636	North West		•	98765432100	
Registrar Mobile No.:		City:*			Affiliation active Upto*	
		Sanoth		۲	30-09-2019	I
		Pin Code:*				
		110057				
		Principal/Head/Dean	/Registrar Photograph:*			
	oload "Registrar" hotograph here	Choose File No file c			bload	
E1	notograph here	only jpg allowed(50kb)				
		Principal/Head/Dean	/Registrar Signature:*			
	ature' photo	Choose File No file c	hosen	Up	bload	
here		only jpg allowed(30kb)				Signature

Fill the details shown in the form, upload requisite photographs in jpg format only (<30 kb) and click on "Save & Submit" button, for saving your details.</p>

Reports on Conduct of Youth Parliament

After clicking on the "Reports on Conduct of YP" Button, Reports form will open as shown in the screenshot below:-

me Institution De	tails Report On Conduct Of Y	P Student Details	Application Status	Event Sta	atus Feed Ba	ck	Log
						Welcome : I	Manjit F
etails		Report on condu	ct of Youth Par	liament- 20	019-2020		
Registration Id:	T-2019-2020/0002	Date of programme:*			No. of Participar	its:*	
User Id:	manjit@gmail.com						
Category:	Tarun Sabha	Audience Size:*			Treasury:*		
nstitution Name:	Kulbhaskar Aashram Degree College	Name of Teacher-in-Cha	arge:*		Opposition:*		
Principal/Head/Dean/ Registrar Name:	Allalabad Manjit Kumar	Name of Chief guest & [Designation:*		Event Location:		
Principal/Head/Dean/ Registrar Designation:	Dean	Name of Other guest(s)	& Designation:				
Principal/Head/Dean/ Registrar Mobile No.:	6724734636	Guest 2 Report on conduct of YF		iuest 3	en Upload	Guest 4	
IISULUUUII AUULESS.	a-11/01,, an inuia colony, Sanoth, North	Photograph 1:*		noose File No .	-	only jpg allowed(200kb)	
	West, Delhi *, 110057	Photograph 2:*	C	noose File No .	en Upload	only jpg allowed(200kb)	
		Photograph 3:*	CI	noose File No .	en Upload	only jpg allowed(200kb)	
		Photograph 4:*	CI	noose File No .	en Upload	only jpg allowed(200kb)	
		Photograph 5:*	C	noose File No .	en Upload	only jpg allowed(200kb)	
		Photograph 6:	C	noose File No .	en Upload	only jpg allowed(200kb)	
		Photograph 7:	C	noose File No .	en Upload	only jpg allowed(200kb)	
		Photograph 8:	CI	noose File No .	en Upload	only jpg allowed(200kb)	
		Photograph 9:	CI	noose File No .	en Upload	only jpg allowed(200kb)	
		Photograph 10:	CI	noose File No .	en Upload	only jpg allowed(200kb)	
		Video (.wmv,.flv,.mp4,.av	vi):*	noose File No .	en Upload	Only Video allowed(100MB)	

*(5 Photographs and 1 video of the event organized is Mandatory, for saving & submitting data.)

After filling up all the details in the form click on the "Save & Submit" button, for saving your details.

Student Details

After clicking on the "Student Details" Button, Student Detail form will open as shown in the screenshot below: -

Student Name:*	Dob:*
Gender:*	Class:*
Select 🔻	
ather's Name:	Mother's Name:
Role played in YP:*	Student Aadhar No.:
Select 🔻	
Ranking:	
Choose File No file chosen Upload	t.

*(Click on the "Add" button for Enable all the Text box and Dropdown)

After filling up all the details of participating students along with their photographs (in jpg format < 50 kb) in the form click on the "Save" button, for saving your details.</p>

Application Status

After clicking on the "Application Status" Button, Status of your application can be viewed. (i.e. Letter under Process & Approved).

					NATIONAL YOUTH PARLIAMENT SCHEME Government of India Ministry of Parliamentary Affairs				एक		
lome	Institution De	tails Re	port On Conduct	Of YP Studer	t Details	Application Status	Event Status	Feed Bac	k	Log	
										Welcome : Manjit	
My Re	gistration St	atus									
My Re; s.№.	gistration St Registration Id	atus Category	Institution Head Name	Institution Name	e Institu	ution Address	Mobile	Status	Status Description	Letter	

Feedback

After clicking on the "Feedback" Button, Feedback Detail form will open as shown in the screenshot below: -

	Submit Feedback/Query
	Subject*
	student detail entry
	Your Query*
	student detail form is not saving
Click here to Submit your	
feedback/Query	Submit Cancel

After filling up all the details in the form click on the "Submit" button, for sharing your valuable feedbacks.